

**STOKE ST. MICHAEL PARISH COUNCIL**  
**Minutes from the Annual Parish Council meeting held on 16<sup>th</sup> May 2019**

**Present:** Cllr Holder (Chair), Cllrs. Hambly, McEntee, Taylor and Wolf

**Also in attendance:** Vickie Watts (Acting Clerk). There were 4 members of the public present.

**1 Election of Chair for the municipal year 2019/20**

Cllr Taylor proposed that Cllr Holder should be Chair which was seconded by Cllr McEntee  
**UNANIMOUSLY AGREED**

**2 Elected Chair to sign Declaration of Acceptance of Office of Chair.**

Cllr Holder completed the Declaration of Office of Chair which was then signed by the Clerk.

**3 Signing of Declarations of Office for those Members who have not yet signed.**

All Councillors had completed the Declarations of office which had been signed by the Clerk.

**4 Election of Vice Chair.**

Cllr McEntee said that he would stand as Vice Chair which was seconded by Cllr Taylor.  
**UNANIMOUSLY AGREED**

**5 Election of Members to the Appointment Sub-Committee.**

It was agreed that the Appointment sub-committee should continue with Cllr Holder, Taylor and Hambly, which was agreed by all present.

**UNANIMOUSLY AGREED**

**6 Election of Members to outside bodies:**

**6.1 Community Field Management Committee**

It was agreed that Cllr Hambly and Taylor would continue as the Parish Council representatives.

**UNANIMOUSLY AGREED**

**6.2 Quarry Liaison Committee**

It was agreed that Cllr Hambly would be the representative for the Parish Council with Cllr Taylor standing in if required.

**UNANIMOUSLY AGREED**

**6.3 Millennium Wood Working Party**

Cllrs Taylor, Cllr Hambly, Cllr Wolf and Cllr McEntee would continue to be the working party with Cllr Wolf taking the lead and reporting back to the Parish Council.

**UNANIMOUSLY AGREED**

**7 Review of Bank Mandate**

Cllr Holder confirmed that at present the current signatories were himself and Cllr Wolf. It was proposed by Cllr Holder that Cllr McEntee as the Vice Chair would be the third signatory, however it was agreed that this would be delayed until the new Clerk was appointed and the mandate could then be amended in one go.

**UNANIMOUSLY AGREED**

**8 Review of Asset Register**

The Clerk had circulated the asset register for review. It was agreed that clarification would be sought from Somerset Playing Field Association or Somerset Association of Local Council with respect to which items needed to be transferred from the Parish Council to the asset register to the Community Field. This will then be an agenda item for the June meeting.

**ACTION:** Clerk to undertake research.

**The meeting concluded at 20.10hrs**