

STOKE ST MICHAEL PARISH COUNCIL

MINUTES OF MEETING HELD ON 19TH OCTOBER 2017

PLEASE NOTE THESE ARE DRAFT MINUTES WHICH WILL BE CONSIDERED AT THE PARISH COUNCIL MEETING ON 30TH NOVEMBER

Present: Anna Mearns (Chairing the meeting), John Johnston, Sebastian Wolf, Tanya Squire, Amanda Taylor, Philip Ham, Bridget Banwell (Clerk), 4 members of the public

1. Apologies for absence

Apologies were received and accepted from Keith Holder, John McEntee, Kirsty Hayes and Alan Townsend.

2. Declarations of interest – None.

3. Public Session

One member of the public confirmed that, following several months of fund raising and a grant from the British Heart Foundation, sufficient funds have been raised to purchase a defibrillator and training. They need another £480 to purchase the housing box. They asked if the PC could help with the cost of this and consider housing the box in the hall porch. This will require the installation of an electric socket and a sensor light in the porch. The question of ownership will also need to be decided since the machine has to be registered with the emergency services.

4. County & District Councillors' reports

Cllr Townsend's report was circulated prior to the meeting. Cllr Ham reported that the Mendip Lottery has been re-launched. They have funding for two 'Changing Places' in Frome and Wells. Five towns have been granted Public Open Space Orders – parish councils are likely to follow in 6-8 months time. Cllr Ham said that he has been involved with SCC in trying to stop the sale of county farms. He also talked about the improvement in highways scheme and will be arranging a meeting with Cllr Mearns to discuss this.

5. Minutes of previous meeting

The Minutes of the meeting held on 7th September were agreed to be a true record and signed by Cllr Mearns.

PROPOSED BY: John Johnston

SECONDED BY: Sebastian Wolf

AGREED UNANIMOUSLY

6. Matters arising not covered on the Agenda

1. Item 6(2) – Dog waste bin: Cllr Johnston confirmed that this has now been installed.
2. Item 6(4) – Notice board: Cllr McEntee has obtained a price for the polycarbonate. Cllr Mearns will collect this from Bristol.

7. Defibrillator

It was proposed that the PC should pay for the housing box and that Cllr Squire should get quotes for installing an electric socket and lighting in the hall porch.

PROPOSED BY: Sebastian Wolf

SECONDED BY: Amanda Taylor

AGREED UNANIMOUSLY

The overall feeling was that the PC should take on the ownership of the machine, but this will be discussed at the next meeting.

8. Millennium Wood

Clerk has been in contact with Simon Clark who will be attending the November meeting. It was agreed that we should ask him for an overview of a typical yearly cycle, e.g. costs, equipment, how to get things going, number of volunteers needed, etc. With regard to the valuation of the site, Cllr Ham will email the Clerk with the contact details of the NFU representative.

9. Silting of rivers

The Environment Agency Report has been circulated to all PCs. Cllrs Mearns and Taylor have done some investigative work with Steven Massey. BART (Bristol & Avon Rivers Trust) has sent a quote of £2,000 for one week's work. Cllr Ham said that there is a scheme to help if there is any risk of flooding.

Mill Cottage has been flooded in previous years.

After a lengthy discussion, it was proposed that a small working party should be formed to look at this issue. Cllrs Wolf and Taylor will be on the working party with Cllr Mearns playing a supporting role.

PROPOSED BY: Amanda Taylor

SECONDED BY: John Johnston

AGREED UNANIMOUSLY

Cllr Wolf said that this had been discussed at the recent Quarry Liaison Meeting and Wainwrights are happy for 2 or 3 parish councillors to go along to the quarry as a first step to understand the process. He said that Wainwrights are taking the drainage issues very seriously. Concerns were raised about a manhole which was not properly connected, but this has been resolved.

1 member of the public left the meeting at 8.20pm

10.1. Pedestrian Road Safety Enhancement Scheme

Cllrs Mearns and Wolf will complete the paperwork relating to the small highways improvement scheme. They want to run a trial scheme to replace the roundabout. Cllr Ham will write a covering letter.

2. Mill Lane: This matter is ongoing. It would appear that a TRO will definitely be established. Cllr Mearns will try to contact the technician asking for a site visit. The general condition of Mill Lane is very poor and potholes are a real problem. Cllr Ham agreed to talk to Charlie Higgins at SCC regarding this. A discussion was held as to whether the PC could erect a parish sign warning of the dangers of trying to drive along Mill Lane. Cllr Taylor will investigate the costs for an unofficial sign.

11. Playing Field

1. Pavilion renovation work: Cllr Johnston has met with the Wainwrights Trustees. They were very encouraging and are looking at renewing the roof, extending the shower area and making an outdoor store. All the interior work, including the electrics, has been completed. The PC thanked Cllr Johnston and his team for their hard work.
2. Annual Inspection Report: Clerk will chase Matthew Emery for his quote. The gates are a crushing hazard and it was agreed to replace with normal gates with a latch. Cllr Taylor will contact Valley Saw Mills for a quote. Other jobs include:
 - Patio slabs to be laid under the picnic benches
 - Slight wobble on one of the skate ramps
 - Waste bin in the swings area needs to be cemented into the ground
 - Old dog waste bin needs to be disposed ofCllr Taylor will ask Leon Treasure if he can do these jobs.

Cllr Ham left the meeting at 8.50pm

12. Co-option of Parish Councillor

Two parishioners have shown an interest in being co-opted. Kim Gibson was unable to attend the meeting, but Keith Hambly was at the meeting and introduced himself to the PC. After voting, Keith was co-opted with 3 votes to 2.

Clerk will contact Kim Gibson inviting her to try again in the future and encourage her to join some of the working groups in the village.

13. Memorial Hall

The hall now has a full committee and will be holding a meeting shortly.

14. Finance

1. Bank balances: Current A/C £7,174.62 Reserve A/C £20,001.28

2. Cheques for authorisation:

Fae Clements – Website maintenance Inv. 013

Primrose Garden Maintenance Ltd – Grass cutting Inv. 3172

Primrose Garden Maintenance Ltd – PF grass cutting Inv. 3173

Phil Colbourne Ltd – Work on pavilion

Royal British Legion – Donation to poppy wreath

EDF Energy – parish lighting

PROPOSED BY: John Johnston

SECONDED BY: Sebastian Wolf

AGREED UNANIMOUSLY

3. Bank signatory: Following his resignation, John Sainsbury will be removed as a signatory and it was proposed that Sebastian Wolf should be added as the new signatory.

PROPOSED BY: Tanya Squire

SECONDED BY: Amanda Taylor

AGREED UNANIMOUSLY

15. Correspondence

All correspondence circulated to PCs

16. Matters to report/Items for next Agenda

1. Wainwrights – Application for 3 replacement tips: This was brought up at the recent Quarry Meeting. There has been no response from SCC since the Peter Brett report was removed from the website and, due to personnel issues, the application has been moved to another case officer.

2. Items for next Agenda

Defibrillator

Website

Procedures

Guests – Simon Clark (Millennium Wood). Cllr Ham will email Rick Massey's contact details to the Clerk so he can be invited to the next meeting.

- 17. Date of next meeting:** Thursday 30th November at 7.30pm in the Memorial Hall.

Meeting closed at 9.34pm

Signed _____ **Date** _____