

STOKE ST MICHAEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 30TH NOVEMBER 2017

Present: Keith Holder (Chair), Keith Hambly, Sebastian Wolf, John McEntee, John Johnston, Anna Mearns, Kirsty Hayes, Bridget Banwell (Clerk), 7 members of the public

1. Apologies for absence

Apologies were received and accepted from Amanda Taylor, Philip Ham and Alan Townsend

2. Declarations of Interest - None

3. Public Session

One member of the public wanted to check that the proposed site which has been identified in the Local Plan Part 11 would be on the agenda for the January meeting and whether the PC would allow members of the public to speak for longer than 3 minutes. Cllr Holder said that this would depend on the PC receiving information about the Emerging Plan. It is thought that the public consultation will run from early January to 28th February, but this is uncertain.

4. County & District Councillors' Reports - None

5. Minutes of the previous meetings

The minutes of the special meeting held on 19th September were agreed to be a true record and signed by the Chair

PROPOSED BY: John Johnston **SECONDED BY:** Sebastian Wolf

AGREED UNANIMOUSLY

The minutes of the meeting held on 19th October were agreed to be a true record and signed by Cllr Mearns who chaired the meeting.

PROPOSED BY: Sebastian Wolf **SECONDED BY:** John Johnston

AGREED UNANIMOUSLY

6. Matters arising not covered in the Agenda - None

7. Millennium Wood

Simon Clarke said he is keen to lead the development of a community led group to take on the management of the wood as a community asset. It was proposed that Cllrs Mearns, Hambly, Johnston, Wolf and McEntee would form a working party with Cllr Mearns acting as the link. Simon confirmed that he would be happy to be involved in this. Footpaths will need to be looked at initially before being opened up, as well as any potentially dangerous trees and other issues. It has the potential to be a good space for both the public and wildlife and could be used as a focal point for many village activities.

PROPOSED BY: Anna Mearns **SECONDED BY:** Keith Hambly

AGREED UNANIMOUSLY

4 members of the public left at 8.00pm

8. Planning

1. Application No. 2017/2954/FUL – Warren Farm, Tadhill Lane, Stoke St Michael – Erection of a new agricultural building to house livestock and forage

A representative for the applicant explained that there had been confusion over the previous application, which has now been withdrawn. It was proposed that the PC should approve the current application with a recommendation that the planning officer should impose a condition that the barn be tied to the farm rather than becoming a dwelling which cannot be sold separately.

PROPOSED BY: Sebastian Wolf **SECONDED BY:** Anna Mearns

AGREED UNANIMOUSLY

3 members of the public left at 8.15pm

2. Application No. 2017/3008/HSE – Sycamore Place, Mendip Road, SSM – Single storey front extension
It was proposed that the PC should approve the application, but considers that the glass balustrade is not in keeping, as supported by the VDS.
PROPOSED BY: Sebastian Wolf **SECONDED BY:** John Johnston
AGREED UNANIMOUSLY
9. **Defibrillator**
PC is happy to house this in the hall porch and supply a socket and light. It was suggested that one of the original fundraisers should act as a link and that Tanya should go ahead and obtain a quote. Ownership will need to be established in order to register the defibrillator with the emergency services. Clerk will contact Wanstrow PC for advice as to the way forward regarding costs, etc.
10. **Silting of rivers**
The working party met Wainwrights' new quarry manager, Ben Dormer, last week. They were shown all the elements that feed into the very complicated water management system. Since the issues were raised, Wainwrights have become very aware of monitoring and the quality of water has improved. Samples are taken every day and sent to the laboratory then recorded and logged.
11. 1. **Pedestrian Road Safety Enhancement Scheme**
It was proposed that the PC validates the application in full and its progress.
PROPOSED BY: Anna Mearns **SECONDED BY:** John Johnston
AGREED UNANIMOUSLY
2. Mill Lane – The signage is going ahead (old signage can be given to the PC). Signs will be by the church and at Partmans Hill by the end of Mill Lane.
12. **Playing Field**
1. Pavilion renovation work: The Wainwrights Trustees have agreed to pay for a new insulated roof and for specialists to remove the existing asbestos roof. Six additional showerheads are needed and new glazing, but work will need to be prioritised. The sum of £360 raised from the Duck Race will be ring-fenced.
2. Play park annual inspection report: The new swing seats and chains have been delivered to Cllr Hayes and her husband will install as soon as possible. The little skate ramp has been bolted down, but the plywood at the top of the main ½ pipe needs painting. Cllr Johnston will arrange for the delivery of playbark. It was proposed that Cllr Taylor should order the new gates from Valley Sawmills.
PROPOSED BY: Anna Mearns **SECONDED BY:** Sebastian Wolf
AGREED UNANIMOUSLY
13. **Website**
Cllr McEntee said that if the Stoke St Michael.co.uk address is relinquished it could be bought by another party. PC agreed to keep it since it only costs the PC £12 per year. It was proposed that site should be moved from Fast Hosts to Amazon.
PROPOSED BY: John McEntee **SECONDED BY:** Anna Mearns
AGREED UNANIMOUSLY

Cllr Hayes left the meeting at 9.12pm

14. **Finance**
1. Bank balances: Current A/C £4,328.40 Reserve A/C £20,002.05
2. Cheques for authorisation:
Primrose Garden Maintenance Ltd – grass cutting Inv. 3269
Primrose Garden Maintenance Ltd – PF grass cutting Inv. 3285
Phil Colbourne Ltd – Pavilion renovation work
Grant Thornton UK LLP – Auditors' fees
G B Sport & Leisure UK Ltd - Swing seats and chains
EDF Energy – Pavilion electricity
A Mearns – Reimbursement for polycarbonate for notice board
Fae Clements – Website maintenance – Inv. 014/015
A Brooks – BG Clerk's salary – Dec Qrt
M Butcher – Lychgate cleaning salary – Dec Qrt
B Banwell – Clerk's salary – Dec Qrt

B Banwell – Admin expenses – Dec Qrt

S Brett – Electrical work at the pavilion

PROPOSED BY: John McEntee **SECONDED BY:** John Johnston

AGREED UNANIMOUSLY

It was agreed that electricity bills for the pavilion should be sent to Hannah Snow. Clerk will need details of her address.

3. Transfer of funds

It was proposed that the sum of £5,000 be transferred from the current to the reserve account.

PROPOSED BY: John McEntee **SECONDED BY:** Anna Mearns

AGREED UNANIMOUSLY

15. **Procedures**

The Standing Orders will need to be amended in respect of the Transparency Code, but it was agreed to remove this from the agenda for the time being.

16. **Correspondence**

- MDC – Notice of withdrawal of planning application 2017/2310/FUL – Erection of a new agricultural building to house livestock and forage at Warren Farm, Tadhill Lane, SSM
- Appeal Decision on application 2016/2292/FUL – Change of use to provide holiday accommodation and associated works at The Cottage, Withybrook, SSM – Appeal dismissed
- Cllr Hayes has been approached regarding potholes on Stoke Hill.
- Cllr Johnston has had complaints about lorries at Cookswood. Rick Massey has been invited to attend the January meeting and it is important that the public has access to any discussions with Mr Massey.
- Letter from Mendip Community Transport. It was agreed to donate the sum of £50.

PROPOSED BY: John Johnston **SECONDED BY:** Anna Mearns

AGREED UNANIMOUSLY

17. **Vacancy for Parish Councillor**

Clerk has received Tanya Squire's resignation. The PC wished to record an expression of thanks for her service to the parish. Clerk will put notice of vacancy on the notice board. Three parishioners have shown an interest in being co-opted.

18. **Matters to report/Items for next agenda**

- Change of bank
- Co-option of Parish Councillor
- Defibrillator
- Draft Budget

19. **Date of next meeting:** Thursday 11th January at 7.30pm in the Memorial Hall

Meeting closed at 9.35pm

Signed _____ **Dated** _____