

STOKE ST MICHAEL PARISH COUNCIL

MINUTES OF MEETING HELD ON 22ND FEBRUARY 2018

**PLEASE NOTE THESE ARE DRAFT MINUTES WHICH WILL BE CONSIDERED AT THE MEETING
ON 12TH APRIL 2018**

Present: Keith Holder (Chair), Amanda Taylor, Keith Hambly, John Johnston, Sebastian Wolf, Bridget Banwell (Clerk), 4 members of the public

1.	<p>Apologies for absence Apologies were received and accepted from Anna Mearns, Kirsty Hayes, John McEntee, Philip Ham and Alan Townsend.</p>
2.	<p>Declarations of interest Cllr Johnston declared an interest in Item 7 – Co-option of Parish Councillor since he is the brother-in-law of one of the candidates.</p>
3.	<p>Public Session PC confirmed that no update had been received regarding Cookswood. Hannah Snow, the Secretary of the Football Club, talked about match fees. Local teams appear to pay between £45 and £60, but this would mean the PC would be responsible for marking the pitch and erecting the nets. Hannah and Cllr Johnston agreed to prepare an analysis of costs to present at the next meeting. They will find out how much other teams pay and whether it would be appropriate for the PC to charge a match fee. The Football Club agreed to pay for the electricity supply at the pavilion. Clerk will forward invoices to Irene Webb.</p>
	<p><i>1 member of the public left at 7.45pm</i></p>
4.	<p>County & District Councillors' Reports Reports were circulated prior to the meeting.</p>
5.	<p>Minutes of previous meetings The agreed amended Minutes of the meeting held on 30th November were signed by the Chair. The Minutes of the meeting held on 11th January were agreed to be a true record and signed by the Chair. PROPOSED BY: Sebastian Wolf SECONDED BY: Keith Hambly AGREED UNANIMOUSLY The Minutes of the additional meeting held on 1st February were agreed to be a true record and signed by the Chair. PROPOSED BY: Sebastian Wolf SECONDED BY: Amanda Taylor AGREED UNANIMOUSLY</p>
6. 1. (a) 6. 2. (a) (b) 6. 2. (a)	<p>Matters arising from Minutes of meeting held on 11th January <u>Item 3(B) – Litter/Abandoned vehicles:</u> There are possibly 10 abandoned vehicles, plus caravans, oil tanks, etc. in a specified area in the village. Cllr Holder reported that MDC does have power to enable them to clear the field. The area in question is agricultural land which is designated as green space in the Local Plan. <u>Item 7 – Draft Local Plan Part II:</u> This has not yet been published on MDC website, although Cllr Holder has received confirmation from Mendip that the PC's comments were received. <u>Item 9 – Planning:</u> Clerk will add a sentence on all responses to planning applications asking MDC to formally acknowledge receipt and confirm that the PC's comments would appear online. Matters arising from Minutes of additional meeting held on 1st February <u>Items 4(1) and 4(2) – Planning:</u> Several residents questioned why the PC had called an additional meeting to discuss the two planning applications for land South East of the Central Stores. Cllr Holder confirmed that the meeting had been held in accordance</p>

	with Standing Orders and advertised for 3 clear working days prior to the meeting, but no members of the public attended. It was agreed that it is not PC policy to contact individual consultees informing them of forthcoming meetings. Cllr Holder will circulate a draft formal response for consideration.
	<i>Having declared an interest in Item 7, Cllr Johnston left the meeting at 8.05pm.</i>
7.	Co-option of Parish Councillor The two candidates introduced themselves. Since Kim Gibson has previously applied on three occasions, PC unanimously voted that she should be co-opted onto the Parish Council.
	<i>2 members of the public left and Cllr Johnston re-joined the meeting at 8.20pm</i>
8.	Playing Field
1.	<u>Pavilion – quotes for glazing:</u> Cllr Johnston obtained 3 quotes for the changing room windows. PC agreed to Option 3, but Cllr Johnston will check whether they would recommend using acrylic on a building which is so remote. Cllr Johnston will check whether Gary Hayes is happy to fit the windows.
2.	<u>Limiting access to the car park:</u> Discussions took place as to whether or not it would be feasible to limit access by installing a gate or barrier which would mean someone having to be responsible for locking and unlocking the gate at a specified time. The car park is mainly used by dog walkers and people using the skate park. The Air Ambulance must also have access at all times. PC will be looking at alternatives to make the car park less accessible at night without compromising the usage, but this will not be easy to resolve. Cllr Taylor will look into the cost of drop-down bollards. Litter is also a big issue. Clerk has asked the PCSO to regularly monitor the area.
3.	<u>Safety issues arising from the Annual Inspection:</u> The new gates have been installed. The Wainwrights engineer has repaired the main bracket on the slide and cleaned the higher brackets. Cllr Johnston will check if the bracket half way down is secure. The concrete base for the 2 little figures is exposed; the base structures are standing too high and need to be lowered. Cllr Gibson suggested using thick horse mat or rubber belt. She will look at what needs doing and suggested that perhaps Wainwrights could give advise on how to glue it down.
9.	Millennium Wood Clerk is still waiting for a quote from the Insurers. Cllr Taylor said there is a grant available to help with hedge laying, but it needs to be submitted by April. It was proposed that Cllr Taylor should be the nominated name and pursue the rural payments grant for hedge laying. Item for next Agenda. PROPOSED BY: John Johnston SECONDED BY: Sebastian Wolf AGREED UNANIMOUSLY
10.	Defibrillator Cllr Hambly reported that the box has been ordered. PC will donate £350 towards the cost as agreed at the meeting on 19 th October 2017. A resident of the village would also like to make a donation. Cllr Johnston will pass on their details and send a note of thanks.
11.	Silting of rivers Cllr Hambly reported that matters had massively improved, but recent heavy rainfall is washing debris into the stream and this will need to be monitored. With regard to the email from a resident, Cllr Hambly will speak to Steve Massey for advice and pass on the information accordingly.
12. 1.	Pedestrian Road Safety Enhancement Due to the absence of Cllr Mearns, it was agreed this should be an item for the next Agenda.
2.	Mill Lane Several more incidents involving vehicles being stuck and causing damage have been reported. The signage is obviously not working, but it is clear that Highways has no

<p>13.</p>	<p>intention of altering it at this time and is not prepared to close the road. It was agreed the PC needs to be seen to be doing something more positive. Cllr Taylor will look into the cost of signage, e.g. "Not suitable for any vehicles". Residents will need to be informed of the PC's intentions to erect signs.</p> <p>Correspondence</p> <ul style="list-style-type: none"> ▪ Email from parishioner regarding footpaths. SCC is responsible for all footpaths. They are also responsible for maintenance if a problem arises from the ground. If the problem comes from either side of the footpath, it becomes the responsibility of the landowner. SCC website defines responsibility and any issues can be reported online. ▪ Email regarding donation to litter picking day, which takes place on 25th March. It was proposed the PC should donate £30 towards insurance. <p>PROPOSED BY: John Johnston SECONDED BY: Keith Hambly AGREED UNANIMOUSLY</p>
<p>14.</p>	<p>Grass Cutting PC agreed to accept Quote 1 from Primrose Garden Maintenance Ltd. The costs remain the same as last year.</p> <p>PROPOSED BY: Sebastian Wolf SECONDED BY: Keith Hambly AGREED UNANIMOUSLY</p>
<p>15. 1. 2. 3.</p>	<p>Finance</p> <p><u>Bank balances:</u> Current A/C £4,529.34 Reserve A/C £15,004.30</p> <p><u>Cheques for authorisation:</u></p> <p>Fae Clements – Website Maintenance – Inv. Nos. 016 & 017 EDF Energy – Lighting Amanda Taylor – Reimbursement for gates for play park Community Council for Somerset – Annual membership fee SSM Community Events Group – Donation towards insurance Mendip Community Transport – Donation</p> <p>PROPOSED BY: John Johnston SECONDED BY: Kim Gibson AGREED UNANIMOUSLY</p> <p><u>Banking arrangements:</u> It was agreed that the sum of £50.00 should be kept in the reserve account and the remainder transferred to the current account after the Precept has been paid in April.</p> <p>PROPOSED BY: Sebastian Wolf SECONDED BY: John Johnston AGREED UNANIMOUSLY</p>
<p>16. 1. 2.</p>	<p>Matters to report/Items for next Agenda</p> <p>1. The glass in the bus shelter has been broken. PC owns the shelter so Clerk is checking to see whether this is covered by our insurance and whether it would be possible to replace with acrylic rather than glass.</p> <p>2. <u>Items for next Agenda</u> – as detailed above.</p>
<p>17.</p>	<p>Date of next meeting: Thursday 12th April at 7.30pm in the Memorial Hall.</p>

Meeting closed at 9.59pm

Signed _____

Dated _____